

# Lifetime ISA Application



To open an EQi Stocks & Shares Lifetime ISA please complete and sign this application form and return it, along with any enclosures required. Please read this form in conjunction with the EQi Terms and Conditions which can be found on our [website](#).

Please complete all fields in this form (where applicable).

## Section A: Account Details

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EQi Dealing Account number:  
(If applicable)

Title                                      Mr                                      Mrs                                      Miss                                      Ms                                      Other

First name(s)

Last name

Date of birth

Day                                      Month                                      Year

Telephone number

Email address

Country and town of birth

Mother's maiden name

Postal address

## Section B: Tax Details

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### Tax Residence details:

Country of tax residence

National Insurance number

Additional country of tax residence (1)                                      (2)

Taxpayer Identification number (1)                                      (2)

Are you a United States Green Card holder?                      Yes                                      No

**Please note:** we will be unable process this application for the EQi Lifetime ISA if you fail to provide a National Insurance number.



## Section C: Employer Contract Notes

Does your employer need copies of your contract notes?

Please note: we can only issue one copy contract note per account

Yes

No

If so, please provide your employer's details (including contact name, UK office address and postcode).

## Section D: Lifetime ISA Transfer In (Notification to existing ISA Manager of intention to transfer Lifetime ISA)

Please complete a separate Lifetime ISA transfer request for each ISA Manager.

Name of existing ISA Manager

Address of existing ISA Manager

Telephone number

Lifetime ISA holders name

Account Number

Confirm the total cash balance you would like to transfer into your EQi Lifetime ISA

£

Confirm the investments you would like to transfer into your EQi Lifetime ISA	
Name of investment	Quantity of investments (number of units you hold, the value in £ for cash or all units)
<i>(example) Lloyds ordinary shares</i>	<i>All 100 units</i>
<i>(example) BT ordinary shares</i>	<i>50 units</i>



## Section E: Transfer In Declaration

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Investor Declaration to existing ISA Manager

I wish to transfer my existing Lifetime ISA detailed above to my EQi Lifetime ISA with immediate effect.

**I hereby declare that:**

- You may provide EQi with any information they may require pertaining to the Lifetime ISA I wish to transfer.
- you may act upon instructions from EQi; and
- you may deduct any charges for the transfer of this EQi Lifetime ISA as detailed in your Terms and Conditions.

To transfer an existing Lifetime ISA, **please remember to print and sign your form with a wet signature before submission** and return to the address details below. For applications without a transfer instruction, we will accept an e-signature as instructed in Section H.

Signed

Date

Day

Month

Year

## Section F: Custody Fees/Account charges

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How do you wish to pay your Custody fees?

- From the cash balance available in my Lifetime ISA
- From another EQi account
- From my nominated bank account

Example - 'Dealing Account'

# Lifetime ISA Application



## Section G: Banking Details

You must set up a Direct Debit to us from your nominated bank account by filling in this . This will allow you to pay money into your account and allow withdrawals to your bank account. The nominated bank account provided must be held in the name of the applicant. Another option is crediting funds by Debit Card to your EQi Lifetime ISA. (You can do this on our secure website or by contacting our Customer Experience Centre on **0345 0700 720** once your application form has been accepted) **Please note:** Withdrawals are chargeable under the HMRC Lifetime ISA rules.

### Setting up regular payments

Do you want to make regular payments from your bank account into your EQi account? Yes No

If Yes, please choose the date you would like payments to be debited from your bank account. 1st 15th

If the regular payment date falls on a non-working day, the payment will be collected on the next working day.

Amount that you would like to transfer each month £

Instruction to your bank or building society to pay by Direct Debit  
Name and full postal address of your bank or building society:

Service User Number

8 3 8 5 1 0



To: The Manager

Service User Reference (if applicable)

EQi

Bank/Building Society address

Bank/Building Society

#### Instruction to your bank or building society

Please pay Equiniti Financial Services Limited, trading as EQi ("EQi"), Direct Debits from the account detailed in this instruction, subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with EQi and, if so, will be passed electronically to my bank/building society.

**Braille, Electronic and Wet signatures are acceptable for agreement to the Direct Debit Guarantee.**

Postcode

Name of account holder(s)

Signature

Print name

Bank/Building Society account number

Date

Branch sort code

Day Month Year

We recommend that you retain a copy of the Direct Debit guarantee

#### The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, Equiniti Financial Services Limited, trading as EQi ("EQi"), will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request EQi to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by EQi or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when EQi asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



# Lifetime ISA Application



## Section H: Declaration and Authority

Please read this carefully before signing the Declaration

I apply to subscribe for a Lifetime ISA for the tax year 2024/25 and each subsequent year until further notice. The maximum subscription to a Lifetime ISA is £4,000, any instruction you submit to us should not exceed this amount.

### I declare that

- I am 18 years of age or over, and either under the age of 40 or the account is being opened to receive a transfer of subscriptions/assets from another Lifetime ISA.
- I have not subscribed and will not subscribe to another Lifetime ISA in the same tax year that I subscribe to this Lifetime ISA.
- All subscriptions made, and to be made, belong to me.
- I have not subscribed, and will not subscribe, to more than the overall ISA subscription limit total in the same tax year.
- I have not made, and will not make, current year payments, which exceed the Lifetime ISA annual allowance.
- I am resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of 28 of the Income Tax (Earnings & Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I shall inform EQi if I cease to be so resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties.
- I have not made current year payments, or transfers from a Help to Buy ISA, and will not make current year payments, or transfers from a Help to Buy: ISA, to another Lifetime ISA in the same tax year that I subscribe to this Lifetime ISA
- That this application form will be completed to the best of my knowledge and belief, and will promptly inform you of any changes in my circumstances.
- I agree to the EQi Lifetime ISA Terms & Conditions.

### I authorise EQi:

- to hold my cash subscription, Lifetime ISA investments, interest, dividends and any other rights or proceeds (including any government bonus) in respect of those investments and any other cash;
- to make on my behalf any claims to relief from tax in respect of Lifetime ISA investments.
- to submit Lifetime ISA bonus claims to HMRC on my behalf
- to withhold and deduct from a balance in the Lifetime ISA, and pay to HMRC any charges due to withdrawals or any wrongly paid amount of Lifetime ISA bonus.
- This service is managed and administered in accordance with the Terms and Conditions which can be viewed on our website or sent to you upon request. This is our standard client agreement upon which we intend to rely. For your own benefit and protection you should read these terms carefully before completing this form.

### Sign the form

To sign this form you may provide an electronic signature. You can do this via Adobe Acrobat Reader DC, or Docusign which is a free of charge service.

Instructions to create an electronic signature are as follows:

1. On Adobe open the file, or on Docusign upload the file
2. In the editor, select sign and draw your signature. Then place your signature in the signed box below
3. Save the document and follow the return instruction in the 'Next Steps' section

Please note, we cannot accept a typed or written name in the box below. Alternatively, you may print and sign the document.

Signed

Date

Day

Month

Year

# Lifetime ISA Application



## Next Steps

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1. If you are an existing customer, you will receive notification that your EQi Lifetime ISA has been activated, and will be able to use your existing username/account number and PIN to access the new account.
2. If you are a new customer and your application is accepted you will receive the following:
  - Your account number
  - Sent separately, your PIN, which you will need to change the first time you log in on the EQi website.
3. If your application is unsuccessful, you may be required to provide additional documentation.

You will receive most communications from us by online secure message, accessible from your account. Should you wish to change this preference, please call **0345 0700 720**.

To return your form, please send to [forms@eqi.co.uk](mailto:forms@eqi.co.uk), this and all related documents must be received from the registered email on your EQi account and/or referenced in **Section A** of this form. Forms received from an unregistered email account will not be actioned, to assist with this please login to your account and ensure all contact details are correct.

Alternatively you can post the form to: **EQi, PO BOX 4923, Worthing, BN99 6SF**



## Appendix: National Identifier Instructions

Please list your nationalities (up to three) in the boxes below.

**You are not required to complete the National Identifier details below if you are a UK National only.**

Please provide details of your primary nationality. The table below lists the countries of the European Economic Area (EEA), including a section for any non – EEA countries, and details of each country’s requested National Identifier. For a simple tool to assist with working this out, please refer to our [www.nationalitycalculator.co.uk](http://www.nationalitycalculator.co.uk).

### Guidance

#### 1. Identify your primary nationality

Referring to the table below and the country column, whichever of your nationalities is listed highest will be your primary nationality (the countries are ordered alphabetically according to national ID Code). eg. If you are a national of both the United Kingdom and Spain, as Spain is listed higher than the UK in the country list, your primary nationality will be Spain.

#### 2. Determine your National Identifier

If an order of priority is indicated for your National Identifier and you cannot provide the first priority details, the second priority details will be accepted.

Please confirm the National Identifier you have provided by placing an ‘X’ in the appropriate box below.

Primary Identifier

Secondary Identifier

National ID code

National Identifier

#### Please note:

– If you are unable to provide a National Identifier number as requested, please complete the National ID Code(s) & **tick the box** in Section B to confirm that you are unable to provide the details.

– You only need to provide **one** National Identifier **in the order of priority** listed in each field. E.g. *if you have established that your country of primary nationality is Czech Republic, you should only provide us with your Czech Republic National Passport number if you are unable to provide your National Identification Number in the first instance and tick to confirm you are unable to provide the first priority National Identifier.*

– \*If you have established your primary nationality as one of the following countries, **Estonia, Spain, Iceland, Italy, Malta or Poland** and you are unable to provide a National Identifier as requested, **trading rules will prevent us from accepting your instruction to trade or transfer.**

**Please contact the Customer Experience Centre if you have any questions regarding this table and/or completing the relevant details in ‘National Identifier’ section of the form.**

Country	National Identifier	National ID Code	Country specific instructions for completing National Identifier
Austria	No additional data required	AT1	Leave the National Identifier & National ID Code boxes blank.
Belgium	<b>Belgian National Number (Numéro de register national – Rijksregisternummer)</b>	BE1	Enter the requested National Identifier and National ID Code details, or tick to confirm if you do not have this.
Bulgaria	<b>Bulgarian Personal Number</b>	BG1	
Cyprus	<b>National Passport Number</b>	CY1	

# Lifetime ISA Application



Country	National Identifier	National ID Code	Country specific instructions for completing National Identifier
Czech Republic	First Priority: <b>National Identification Number (Rodné číslo)</b>	CZ1	Enter the National Identifier & National ID Code details in the order of priority indicated. If you are unable to provide the first priority, tick to confirm this and complete the second priority details, or tick to confirm you do not have it.
	Second Priority: <b>National Passport Number</b>		
Germany	No additional data required	DE1	Leave the National Identifier & National ID Code boxes blank.
Denmark	<b>Personal Identity Code</b>	DK1	Enter the requested National Identifier and National ID Code details, or tick to confirm if you do not have it.
*Estonia	<b>Estonian Personal Identification Code (Isikukood)</b>	EE1	
*Spain	<b>Tax Identification Number (Código de identificación fiscal)</b>	ES1	
Finland	<b>Personal Identity Code</b>	FI1	
France	No additional data required	FR1	Leave the National Identifier & National ID Code boxes blank.
United Kingdom	<b>UK National Insurance Number</b>	GB1	Enter the requested National Identifier and National ID Code details, or tick to confirm if you do not have this.
Greece	<b>10 DSS Digit Investor Share</b>	GR1	
Croatia	<b>Personal Identification Number (OIB – Osobni identifikacijski broj)</b>	HR1	
Hungary	No additional data required	HU1	Leave the National Identifier & National ID Code boxes blank.
Ireland	No additional data required	IR1	
*Iceland	<b>Personal Identity Code</b>	IS1	Enter the requested National Identifier and National ID Code details, or tick to confirm if you do not have this.
*Italy	<b>Fiscal code (Codice Fiscale)</b>	IT1	
Liechtenstein	First Priority: <b>Personal code (Asmens Kodas)</b>	LI1	Enter the National Identifier & National ID Code details in the order of priority indicated. If you are unable to provide the first priority, tick to confirm this and complete the second priority details, or tick to confirm you do not have it.
	Second Priority: <b>National Passport Number</b>	LI2	
Lithuania	First Priority: <b>Personal code (Asmens Kodas)</b>	LT1	Enter the National Identifier & National ID Code details in the order of priority indicated. If you are unable to provide the first priority, tick to confirm this and complete the second priority details, or tick to confirm you do not have it.
	Second Priority: <b>National Passport Number</b>	LT2	



# Lifetime ISA Application



Country	National Identifier	National ID Code	Country specific instructions for completing National Identifier
Luxembourg	No additional data required	LU1	Leave the National Identifier & National ID Code boxes blank.
Latvia	<b>Personal Code (Personas Kods)</b>	LV1	Enter the requested National Identifier and National ID Code details, or tick to confirm if you do not have this.
*Malta	First Priority: <b>National Identification Number</b>	MT1	Enter the National Identifier & National ID Code details in the order of priority indicated. If you are unable to provide the first priority, tick to confirm this and complete the second priority details, or tick to confirm you do not have it.
	Second Priority: <b>National Passport Number</b>	MT2	
Netherlands	First Priority: <b>National Passport Number</b>	NL1	
	Second Priority: <b>National Identity Card Number</b>	NL2	
Norway	<b>11 digit Personal ID (Foedselsnummer)</b>	NO1	Enter the requested National Identifier & National ID Code details, or tick to confirm if you do not have this.
*Poland	First Priority: <b>National Identification Number (PESEL)</b>	PL1	Enter the National Identifier & National ID Code in the order of priority indicated. If you are unable to provide the first priority, tick to confirm this and complete the second priority details, or tick to confirm you do not have it.
	Second Priority: <b>Tax Number (Number Identyfikacji podatkowej)</b>	PL2	
Portugal	First Priority: <b>Tax Number (Número de Identificação Fiscal)</b>	PT1	
	Second Priority: <b>National Passport Number</b>	PT2	
Romania	First Priority: <b>National Identification Number (Cod Numeric Personal)</b>	RO1	Enter the requested National Identifier and National ID Code details or tick to confirm if you do not have this.
	Second Priority: <b>National Passport Number</b>	RO2	
Sweden	<b>Personal Identity Number</b>	SE1	
Slovenia	<b>Personal Identification Number (EMŠO: Enotna Matična Številka Občana)</b>	SL1	
Slovakia	First Priority: <b>Personal Number (Rodné číslo)</b>	SK1	Enter the National Identifier details in the order of priority indicated. If you are unable to provide the first priority, tick to confirm this and complete the second priority details, or tick to confirm you do not have it.
	Second Priority: <b>National Passport Number</b>	SK2	
All other Countries (including Crown Dependencies such as Jersey, Guernsey, Isle of Man etc)	<b>National Passport Number</b>	XX1	Enter the requested National Identifier and National ID Code or tick to confirm you do not have it. If you are a national of more than one non-EEA country, please refer to <a href="http://www.nationalitycalculator.co.uk">www.nationalitycalculator.co.uk</a> or contact our Customer Experience Centre to assist in establishing your primary nationality.